

HEADQUARTERS AWARD CATEGORIES

CIVIL SERVICE/CONTRACTOR TEAM AWARD

To be given to a team composed of both Headquarters civil servants and contractors for outstanding performance in support of either the mission of Headquarters or the welfare of Headquarters employees.

COOPERATIVE EXTERNAL ACHIEVEMENT AWARD

To be given to Headquarters employees for outstanding creative, person-to-person relationships in administrative or technical activities between Headquarters and one or more of the following: NASA field installations, other Government agencies, industries, educational institutions, and the public. The award is designed specifically to recognize outstanding achievements in promoting cooperation with individuals outside Headquarters, which have resulted in cost savings, efficiencies, and/or better ways of doing business.

CREATIVE MANAGEMENT AWARD

To be given to no more than three Headquarters supervisors nominated by their immediate supervisors, peers, and/or subordinates. Specifically, this award is meant to recognize those unique supervisors who, from the varying perspectives of those working with him/her, actively demonstrate an understanding of the art of working with people creatively, inspiring and motivating them to greater achievement while improving personnel morale and effectiveness.

EQUAL OPPORTUNITY ACHIEVEMENT AWARD

To be given to Headquarters employees who have made efforts to improve the workforce environment through equal opportunity and support of the Headquarters affirmative action principles. Examples of such activities are reducing the underrepresentation of nonminority women, African Americans, Hispanics, Native Americans, and Asians and ensuring that equal access and opportunities are accorded the disabled veteran and handicapped person. These activities may be measured by the result of recruitments, selection and promotions, creative assignments, coaching and assisting others in career development, balanced distribution of awards (monetary and others), working within the organization to create better race and gender harmony and sensitivity, and establishing practices that embrace EO/AA objectives—any activity that focuses on improving work relationships and ultimately results in enhanced quality and productivity. Equal opportunity staff members are ineligible for this award.

EXCEPTIONAL PERFORMANCE AWARD

To be given to Headquarters employees for outstanding individual performance in support of NASA's scientific, engineering, technical, or administrative activities at Headquarters. It may be awarded to any employee in any occupation at any grade level, who has demonstrated outstanding individual initiative, ability, and accomplishments in the performance of his or her duties in support of NASA activities at Headquarters.

SPACE SHIP EARTH AWARD

To be given to Headquarters employees in recognition of outstanding, off-the-job contributions, to the betterment of life on Space Ship Earth—especially those contributions undertaken in the local, regional, or state community.

SPECIAL SERVICE AWARD

To be given to an individual or group of non-Government employees who made significant contributions to either the mission of Headquarters or to the welfare of Headquarters employees.